

KENTUCKY BOARD OF LICENSURE FOR NURSING HOME ADMINISTRATORS
MINUTES
August 29, 2012

A special meeting of the Board of Licensure for Nursing Home Administrators was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY on August 29, 2012.

BOARD MEMBERS PRESENT

Greg Wells, Chair
Kimberly Nall
Christopher Minnich, NHA
Keith Knapp, Ph.D., CNHA
Barbara Lester, Citizen-at-Large
Patrick Murphy, M.D.

OTHERS PRESENT

Michael West, Assistant Attorney General
Julie Jackson, Board Administrator

CALL TO ORDER

Mr. Wells called the meeting to order at 11:10 a.m.

MINUTES

Dr. Knapp made a motion to approve the minutes from the May 30, 2012 meeting as presented. The motion was seconded by Mr. Murphy and carried unanimously.

FINANCIAL REPORT

The Board reviewed the financial reports for the months of May of 2012 through July 2012. Ms. Nall made a motion to approve the reports. The motion was seconded by Mr. Minnich and carried unanimously.

OCCUPATIONS AND PROFESSIONS REPORT

No report

LICENSURE STATUS REPORT

The Board reviewed the status report. Currently, there are 825 active licensees, 62 inactive licensees for a total of 887. No action taken.

BOARD COUNSEL REPORT

No report

COMPLAINTS COMMITTEE

The Standards of Practice Committee recommended dismissal of the following complaints:
12-012, 12-014, 12-015, 12-017, 12-018, 12-019, 12-020, 12-122

The following complaints remain pending: 12-005, 12-006, 12-009, 12-013, 12-016, 12-121, 12-123

APPLICATIONS COMMITTEE

The Application Committee reviewed the following applications:

- New Applicants – (Initial Licensure) 13 reviewed – 7 approved, 4 approved pending, 2 denied. (Reinstatements) 3 reviewed, 3 approved. (Endorsements) 5 reviewed, 3 approved, 1 approved pending, 1 denied.

EDUCATION COMMITTEE

- Continuing Education – 6 reviewed – 5 approved and one partially approved.

OLD BUSINESS

None

NEW BUSINESS

Dr. Knapp made a motion to ratify the actions and motions from the May 30, 2012 board meeting. The motion was seconded by Mr. Murphy and carried unanimously.

The Board discussed the renewal notice process. Mr. Wells suggested that an email notice should be sent to licensees in addition to the current postcard notice that is sent by US mail. Ms. Jackson will check with management to see if this is possible.

The Board discussed the format of the CE requirement on both the paper form and online renewal. The paper form does not require that the courses be listed as the online format does. Ms. Jackson will check with management to see if the format can be revised on the online renewal.

The Board began the review of regulations. Review will continue at the November meeting.

A NAB Membership Conference Call will be held on September 18, 2012 to discuss NAB's new practice analysis and strategic plans and to answer any questions regarding the Mid-Year Meeting to be held November 7-9, 2012.

Dr. Knapp made a motion to approve Ms. Jackson as the delegate and Dr. Knapp as the backup delegate to attend The NAB Mid-Year Meeting on November 7-9, 2012. The motion was seconded by Dr. Murphy and carried unanimously.

NEXT MEETING

The date of the next meeting is November 28, 2012.

TRAVEL AND PER DIEM

Mr. Minnich made a motion to approve the Board's travel and per diem expenses for the August 29, 2012 meeting. Dr. Murphy seconded the motion and carried unanimously.

ADJOURNMENT

The Board voted unanimously to approve adjournment at 12:25 for the August 29 , 2012 meeting.